MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION COMMAND (ATTN: ACQUISITION EXECUTIVE)
DIRECTORS, DEFENSE AGENCIES
DIRECTORS, DOD FIELD ACTIVITIES
DIRECTOR, ACQUISITION MANAGEMENT (DLA)
DEPUTY ASSISTANT SECRETARY OF THE ARMY (ENVIRONMENT, SAFETY AND OCCUPATIONAL HEALTH)
DEPUTY ASSISTANT SECRETARY OF THE ARMY (PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY (ENVIRONMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY (ACQUISITION AND LOGISTICS MANAGEMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE (ENERGY, ENVIRONMENT, SAFETY AND OCCUPATIONAL HEALTH)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE (CONTRACTING)

SUBJECT: Fiscal Year (FY) 2009 Reporting on Green Purchase Requirements

Under Section 6002 of the Resource Conservation and Recovery Act and Executive Orders 13423 and 13514, Federal agencies must implement, review, and report annually on the effectiveness of their Affirmative Procurement Programs.

Please provide the data requested in the attached report format. In addition, please identify successes where green products are being substituted for non-green products and examples of green procurement in contracts and solicitations.

Close cooperation between procurement and environmental personnel is essential in preparing this report. The FY09 data call has been expanded from FY08 to include additional biobased product listings, acquisition forecasts, model solicitations, and contract language in agency green purchasing plans. The DoD will be submitting data through the Office of Management and Budget (OMB) MAX Federal community webpage. Additional details regarding OMB MAX were provided to members of the DoD
Green Procurement Program Working Group. Our staff points of contact have provided each Component representative on the DoD Green Procurement Working Group an electronic spreadsheet file to expedite data submittal and consolidation.

Please provide your response electronically by January 8, 2010. Our points of contact for the subject data call are Mr. David Asielo, ODUSD(I&E)/CMRM at 703-604-1874, david.asiello@osd.mil, and Ms. Sandy Ross, OUSD(AT&L)/DPAP at 703-695-9774, sandra.ross@osd.mil.

Dorothy Robyn
Deputy Under Secretary of Defense
(Installations and Environment)

Shay D. Assad
Director, Defense Procurement and Acquisition Policy

Attachment:
As stated